

Workplace first aid kit checklist

The purpose of this checklist is to ensure that your first aid kit is always stocked with the minimum first aid provisions recommended for all workplaces.

Business name	
Appointed person	
Date	

Item	Minimum requirement	Correct quantity in first aid box?	Quantity in first aid box
First aid guidance leaflet	1		
Individually wrapped sterile plasters of assorted sizes (including hypoallergenic plasters)	20		
Triangular bandages (individually wrapped, sterile)	2		
Medium unmedicated wound dressings (individually wrapped, sterile)	6		
Large unmedicated wound dressings (individually wrapped, sterile)	2		
Sterile eye pads	2		
Disposable gloves	3		
Safety pins	6		

Additional provisions

If you have a higher-risk workplace, your first aid needs assessment may identify the need for additional first aid provisions to be included in your first aid kit. You should list these below.

Item	Minimum requirement	Correct quantity in first aid box?	Quantity in first aid box